

CITY OF MANTECA

FIRE HYDRANT WATER METER PERMIT APPLICATION FORM

Checks Payable to: City of Manteca
Utilities-Water Division
1001 W. Center Street
Manteca, CA 95337

Water Division Phone: (209) 456-8469

Email application to Marc Figone at
mfigone@manteca.gov

Must receive approval before picking up meter

1. APPLICANT INFORMATION

Company Name _____

Billing Address _____

City _____ State _____ Zip _____

Contact Person _____

Phone Number _____

2. PROJECT INFORMATION

Meter Location (Fire Hydrant Number) _____

Project Name _____

Project Location (Address) _____

Project Size (Acres) _____

3. METER REQUEST AND USE

Size of Hydrant Meter Requested:

☐ 1-Inch or ☐ 3-Inch

Reason for Meter Usage:

☐ Dust Control ☐ Construction ☐ Other (explain) _____

4. PERMITTEE'S SIGNATURE

By signing below, applicant agrees to all terms, conditions, rules and regulations on Page 2 of this Permit.

PERMITTEE'S SIGNATURE _____

DATE _____

A. FOR CITY USE ONLY – Utilities

Ordinance Requirement Check:

Water Usage Within City Limits? Yes / No

Project More Than 1 Mile From WQCF? Yes / No

Project Less Than 20 Acres In Size? Yes / No

If any answers are No:

Application Does Not Comply with Ordinance

Notify Applicant They Can Use Recycled Water

If all answers are Yes:

Application Complies with Ordinance

Issue the Permit:

1. Generate Permit Number and Enter in Log Book
2. Confirm Applicant has City Business License (Finance)
City Business License #: _____

3. Collect Deposit and Generate a Receipt

Deposit & Capacity Fee is Based on Meter Size:

1-Inch Meter - Deposit \$2,000.00 / Capacity Fee \$30.95

3-Inch Meter - Deposit \$6,000.00 / Capacity Fee \$176.79

Deposit Amount Paid: \$ _____

4. Notify Applicant About Monthly Fees:

Monthly Capacity Fee: \$ _____

Water Usage Charge per 100 Cubic Feet: \$2.47

5. Sign Permit Under Section B and Make a Copy of Permit.
6. Contact applicant instruct meter ready for pick up @ 230 Oak Street, pick up Hydrant Meter Assembly Mon-Thurs between 7am-11am and 1pm-4pm.

B. FOR CITY USE ONLY – Utilities

Director of Utilities or Authorized Agent

By: _____

RECOMMENDED FOR APPROVAL _____

DATE _____

PERMIT NOT VALID UNLESS EXECUTED BY DIRECTOR OF UTILITIES OR AUTHORIZED AGENT

FIRE HYDRANT WATER METER**RULES AND REGULATIONS**

1. It is a misdemeanor to take water from a fire hydrant without an approved Fire Hydrant Meter Permit (Permit) (Manteca Municipal Code (MMC) section 13.04.150, MMC section 13.04.150, Ordinance No. 02018-21).
2. The City is not responsible for any damages resulting from the use of this hydrant meter.
3. Permit is valid only for the applicant named on the permit.
4. The deposit must be paid to obtain the fire hydrant meter. The deposit will be refunded upon return of the meter in good condition.
5. Meter reads will be taken at time of receipt, monthly and the final reading upon return of the meter.
6. The Finance Department will issue a monthly bill to the applicant for the meter rental fee and the monthly consumption. Failure to pay the bill will result in the City confiscating the meter and using the deposit to pay all fees.
7. The hydrant meter will be used at a fire hydrant location that is approved by the Public Works Department. Relocation of the hydrant meter requires approval by the City.
8. Water from the meter shall be delivered directly to an approved tank truck or hose for distribution. If a tank truck is used, the vehicle must be equipped with an air gap. The City reserves the right to inspect water trucks for an air gap.
9. Bypassing the hydrant meter or not using it shall be viewed as not having a Permit. See Rules and Regulations #1.
10. Any malfunction of the meter must be reported to the Water Division. During business hours call 209-456-8461, otherwise call 209-639-4900.
11. The work area is to be left in a clean and orderly manner. Any damage to private property is the responsibility of the Applicant to correct.
12. If Applicant's use of hydrant meter occurs during a water shortage or an emergency, they may be required to temporarily or permanently postpone further usage until notified to resume by the City.
13. Applicant must use a hydrant wrench to operate the fire hydrant.
14. The monthly rental charge and water consumption charges may be adjusted beginning January 1, 2019, based on the change of the Twenty-City U.S. Average Engineering New Record Official July Construction Costs Index.

Applicant Signature Acknowledging Meter Pick Up:_____
Date: _____**C. CITY USE ONLY – Water Division
Meter Pick Up**

Hydrant Meter Pick Up Date: _____

Meter Manufacture: _____ Size: _____

Initial Meter Read _____ cuft # Dials: _____

Meter Serial No.: _____

**D. CITY USE ONLY – Water Division
Meter Drop Off**

Hydrant Meter Drop off Date: _____

Final Meter Read: _____ cuft

Meter Received By: _____

Employee Signature

Hold Deposit